BEDFORD DOWNS HOMES ASSOCIATION

REQUEST FOR REPRODUCED COPY

It is the belief of the Bedford Downs Homes Association Board of Directors that reproduced copies of any association correspondence, documents, minutes, files and etc...., should be discouraged and very limited. Acknowledging that situations and circumstances due occur whereby a reproduced copy of some association information could be beneficial and at times essential, the board of directors has established a procedure to request reproduction of requested association information. Requestors are advised that the practice of approving and allowing reproduced copies of the association's information is seldom approved.

All information requested on this form shall be accurate, legible, in detail and convincing regarding justification for receiving the desired reproduced association information. Only requests from members in good standing with the homes association will be considered for approval. Submitted requests will be reviewed and a written response issued by board of directors following their next monthly meeting normally held the 3rd Saturday of each month.

_____ Date _____ _____, 19___
(Print Requestors Name)

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